

FALL 2023 CONFERENCE & TRAINING REGISTRATION FORM

October 7-9, 2023

Hilton Salt Lake City Center in Salt Lake City, UT

Complete one registration form per attendee.

ADDRESS UPDATED RECENTLY: DO NOT SEND PAYMENTS TO IOWA

ATTENDEE INFORMATION		
Full Name		Preferred Name for Badge
State Agency Name / Organization Name		Job Title
Email Address		Direct Line Phone # or Cell Phone Number
1 st Conference? <input type="checkbox"/> Yes <input type="checkbox"/> No	Attendance Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Attending Saturday Training? <input type="checkbox"/> Yes* <input type="checkbox"/> No *Extra fees apply
Please list any food allergies or special accommodations needed during the conference.		
REGISTRATION FEES		
<u>Submitted 9/15/23 or Before</u> <input type="checkbox"/> Pre-Conference Training \$200 <input type="checkbox"/> Complimentary <input type="checkbox"/> (Preapproved) Member \$600 <input type="checkbox"/> Non-Member \$800	<u>Submitted 9/16/23 or Later</u> <input type="checkbox"/> Pre-Conference Training \$200 <input type="checkbox"/> Complimentary <input type="checkbox"/> (Preapproved) Member \$700 <input type="checkbox"/> Non-Member \$900	<u>Miscellaneous & Daily Rates</u> <input type="checkbox"/> Pre-Conference Training Only \$200 <input type="checkbox"/> Complimentary (Preapproval Required) <input type="checkbox"/> Guest @ Reception & Lunch \$75 <input type="checkbox"/> Saturday \$400 <input type="checkbox"/> Sunday or <input type="checkbox"/> Monday \$500
PAYMENT METHOD & DETAILS		
<input type="checkbox"/> Check Enclosed <input type="checkbox"/> Check Being Mailed <input type="checkbox"/> EFT <input type="checkbox"/> On-Site <input type="checkbox"/> *Credit Card (CC) <input type="checkbox"/> Invoiced Via Square (CC) <input type="checkbox"/> Complimentary Registration - No Payment Required (Prior Approval Needed)		
* Name on Card:	*Card Billing Zip Code	*Total Amount Authorized
* Card Number	*Expiration Date	*CVV

Cancellation Policy: When requested in writing, a refund of the registration fee will be made up to Friday, September 22, 2023. Refunds requested after this date will only be approved in strict accordance with the AARO Cancellation/Refund policy.

Room Reservations: Reservations may be made by calling Hilton at 877-776-4936 and referencing the AARO block or online [here](#). Hotel rate is \$196 per night, plus 13.82% in taxes and \$6 in fees. **(Blocked rooms are available until 9/13/2023 or until they sell out, whichever comes first).**

Hotel Information: Check-in time is 3:00 PM. Check-out is at 11:00 AM. Parking is \$25.00 per day. If you are staying past 2:00 PM, you will likely need to go back to the front desk after 2:00 PM to have another key made before you can exit the garage. There is a heated indoor pool and hot tub. Onsite Restaurants: Trofi for breakfast and lunch or Spencer's for lunch and dinner. Trofi's coffee shop serves Starbucks® and has quick on the go items.

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